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WAR FOOD ADMINISTRATION
Food Distribution Administration
Washington 25, D. C.

NOV 3 1942
DEPT. OF AGRICULTURE
January 8, 1942

MARKE NEWS AND GRADING DIVISION MEMORANDUM LSM-GM-32

To: Regional and Area Meat Grader Supervisors (Copy for each grader)
From: Fred J. Beard, Market News & Grading Division, Livestock & Meats Branch
Subject: Meat grading service rendered for Office of Price Administration

In agreement with a joint memorandum between Food Distribution Administration and OPA, meat graders will be furnished for the enforcement program whenever possible.

It is desired that Regional Enforcement Officials of OPA notify meat grader supervisors of their contemplated need for meat grader personnel in advance of such requirements, which will afford opportunity to adjust grading schedules so as to avoid impairment of regular service.

Certificates for charges and for grading requested by OPA covering each assignment are to be issued in the following manner:

One certificate is to be issued for the exact time and expense of service for OPA within any one day. Issuance as follows:

- (1) Show local station as the Market
- (2) Show exact date of service
- (3) Show applicant as Office of Price Administration and their local address, also the name of the OPA representative
- (4) On the face of the certificate indicate "covering certificates numbered" and then list the certificate numbers issued for grading as covered under Total charge.
- (5) Show actual hours of service, i.e. starting from official station and return, or for time elapsed between departure from and return to regular grading schedule. The fee is computed by multiplying the number of hours as indicated by \$1.71. List all expense incurred by the grader, such as miles traveled, calculated by the appropriate rate, bus or railroad fares, per diem, phone calls, etc. The total expense shall be the fee plus expense.
- (6) The OPA representative and the grader shall sign this certificate.
- (7) Distribution: The original, pink and yellow copies to Mr. Fred J. Beard, Market News and Grading Division, Livestock and Meats Branch, Washington 25, D. C. The blue copy to the OPA representative and the last or salmon copy retained by the grader.

Separate certificates are to be issued for meats graded as directed by the OPA representative. Such certificates are for the exclusive use of OPA.

Steps No. 1 and 2 - Same as for certificate rendered for charges.

No. 3 - Applicant - Show name and address of person where service was rendered and designate (for OPA)

(SEE OTHER SIDE)

No. 4 - Under Identification show the establishment or permit number or other identity of product.

No. 5 - In the body of the certificate show the kind of product, such as carcasses, sides, ribs, loins, etc. class of product, the proper grade as determined, pieces, and estimated weight, also the grade or alphabetical grade designation as marked on the meat so graded.

No. 6 - Under Hour, Fee, etc. write No charge. The grader is to sign the certificate for grade. (The OPA representative must not sign these certificates).

Distribution: Pink and yellow copies to Mr. Fred J. Beard (same address as indicated), along with the 3 copies of the certificate designating the charge therefor, the original and blue copies to the OPA office requesting the service and the last or salmon copy retained by the grader.

MEMORANDUM OF UNDERSTANDING BETWEEN FOOD DISTRIBUTION ADMINISTRATION AND OFFICE OF PRICE ADMINISTRATION ON THE USE OF FOOD DISTRIBUTION ADMINISTRATION MEAT GRADERS BY OPA

It is recognized that proper enforcement of OPA regulations fixing maximum prices for meats and meat food products requires the use, from time to time, of official graders by OPA and in order to reimburse the FDA when such graders are used by the OPA, the following is agreed upon:

- (1) OPA will establish a special fund in its National office for the reimbursement of FDA when its graders are used by the OPA.
- (2) Any Regional Enforcement Executive or District Enforcement Attorney of OPA may request the use of an FDA grader. He shall direct his request to the nearest local office of FDA. FDA will supply to OPA a list of its meat grading offices throughout the country.
- (3) The regional Enforcement Executive or District Enforcement Attorney of OPA making a request for the services of an FDA grader will inform the budget officer of the regional office of OPA of the work done and the approximate cost thereof.
- (4) After the required services have been performed, the Regional Enforcement Executive or District Enforcement Attorney of OPA will certify to the Director of the Food Enforcement Division of OPA that the services of the FDA grader have actually been rendered. This certification will take the form of an FDA certificate to be jointly executed by the grader performing the services and the OPA official requesting and receiving them.
- (5) The FDA agrees to supply graders where and when practicable.
- (6) Reimbursement to FDA shall be at the rate of \$1.71 per hour for the services and travel time of such official grader, plus expenses incurred for all travel, telephone calls, etc., in connection therewith. The minimum charge shall be \$.85 for one-half hour or less.
- (7) It is understood that the use of meat graders referred to herein is for enforcement purposes only and does not affect reimbursement of graders who may be used by private slaughterers and concerning whom separate arrangements may be made between OPA and the Food Distribution Administration.

